

VIRTUAL CLC: HOW TO GET THE MOST OUT OF ZOOM

Zoom meetings are generally intended to be a one-way street, but not in the CLC! We want to talk about any difficulties you are having and help you solve problems. Here are some suggestions to help you get the most out of Zoom meetings hosted by the Virtual CLC:

LOG IN USING YOUR ILLINOIS ZOOM ACCOUNT:

Use illinois.zoom.us to ensure that you are logging into the platform with your official Illinois account, instead of a personal email address. Make sure that your version of Zoom is up to date!

DEFAULT TO MUTE:

When you aren't actively talking to a CLC TA, make sure that your microphone is muted. This reduces background noises so that everyone can hear clearly.

Remember that it is okay to mute and listen to the conversation while continuing to complete your own work. Add yourself to the chat or use the "raise hand" function to get the TA's attention if you have a new question to ask.

COME PREPARED:

Make sure that your homework problem is pulled up on your screen and your work so far is located nearby. You can take pictures of your work and put them into a single document to screen-share, or you can have LON-CAPA ready to go.

Keep a periodic table, equation sheet and calculator on-hand. Make sure you join the CLC Zoom in a quiet place with a stable internet connection for the best quality help.

HOW TO GET DROP-IN HELP:

When you join in the main Zoom session, the host will ask you to enter your name and course number into the chat to join the queue for help. The meeting host will then match you up with a CLC TA and invite you to join a breakout room. During busy times, you may be assigned to a breakout room to with other students receiving help from a TA for your course. Make sure to accept the invitation when it comes your way!

ASKING A QUESTION:

When it is your turn to ask a question, the TA will ask you to share your screen with them. As part of the discussion process, the TA may annotate on your screen. You will need to enable screen annotation for others! It is important to know that annotation is not a one-way street – **you** can add annotations to your screen at the same time. You may draw out the products of a reaction or complete a calculation.

Interactions in the CLC are most meaningful when both students and TAs participate. Remember that our goal is to help *you* understand how to complete calculations, so that you can solve even more complex questions on exams! Make sure that you are an active learner to get the most out of your CLC session.